

HEAD OFFICE

303 Church Street
 Private Bag X 44
 MOGWADI 0715
 Telephone : (015) 501 0243/4
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Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 397 4333 / (015) 397 4327
 Fax no : (015) 397 4334

www.molemole.gov.za

Enquiries: Mojela J.M

Reference: 8/1/1:FNC-5

19 January 2015

Molemole Municipality is hereby inviting quotations from service providers who are listed on the municipality's database for supply and delivery of the following stationery items:

| ITEMs | BRAND | QUANTITY |
|-----------------------------|-------------------|-----------|
| A4 PAGES | | 100 boxes |
| BANTEX LEVER ARCH FILE(PVC) | BANTEX | 100 files |
| ARCH LEVER FILES | TREELINE/CROXLEY | 50 files |
| ROLLERS | DESIGN JET T520 | 4 rollers |
| A4 BROWN ENVELOPES | | 4 boxes |
| C5 BROWN ENVELOPES | | 4 boxes |
| A3 BROWN ENVELOPES | | 2 boxes |
| BANTEX STAPLER | BANTEX 9343 | 20 Items |
| TIPPEX | PENDEL | 24 Items |
| TILL ROLLS | TALLY ROLLS 70x76 | 10 items |
| CE 320 A | hp | 14 |
| CE 321 A | hp | 8 |
| CE 322 A | hp | 7 |
| CE 323 A | hp | 3 |
| CE 505 A | hp | 3 |
| CE 278 A | hp | 3 |
| CE 255A | hp | 2 |
| CF 210 A | hp | 13 |
| CF 211 A | hp | 5 |
| CF 212 A | hp | 8 |
| CF 213 A | hp | 4 |

Vision: A developmental people driven organization that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

The following documentation should accompany the quotations:

- a) Company registration certificate
- b) Declaration of interest
- c) ORIGINAL Tax clearance certificate [NOT EXPIRED]
- d) An original or certified BBB-EE CERTIFICATE

The following conditions will apply:

- a) Prices (s) must be firm and be inclusive of VAT (if applicable)
- b) A firm delivery period must be indicated.
- c) Late applications and faxed/e-mailed quotations will not be considered;
- d) Quotations must include all the items specified above and any incomplete quotes will be rejected;
- e) The municipality is not bound to accept the lowest or any Bid and reserves the right to not accept any quotation either wholly or a part thereof;
- f) All quotes must be submitted in the tender box at Mogwadi old bulding.

| | |
|-----------------------------------|------------------------------|
| TECHNICAL ENQUIRIES | Phahlahla J |
| CLOSING DATE | 27 January 2015 |
| CLOSING TIME | 16:30 |
| PLACE TO SUBMIT QUOTATIONS | Mogwadi Municipal Tender Box |



Mr. N.I Makhura
Municipal Manager

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